

COURSE REGISTRATION FORM

Tuckshop Management Course

Section A – Course registration

I will be attending the Tuckshop Management Course in Bundaberg on Tuesday, 28 October;

☐ \$150

Section B – About you

1. Name

Full name _____

2. Postal address

Building/property name _____

Flat/unit number _____ Street or lot number _____

Street name _____ Suburb or town _____

State/territory _____ Postcode _____

3. Telephone number

Mobile No. _____ Alternate No. _____

4. Email address *(Please provide the email address you want course material and Zoom link emailed to (virtual course only))*

5. Disability

If you have a disability, impairment or long-term condition that you would like to make us aware of or that may impact your participation in the course please indicate below.

☐ Hearing/deaf ☐ Vision ☐ Learning ☐ Medical condition ☐ Physical ☐ Other

5. Do you agree to QAST sharing your email address with other participants who would like to share recipes, resources and information after the course?

☐ Yes ☐ No

Section C – About your employer / organisation

School / Organisation name _____

School / Organisation postal address _____

School / Organisation phone number _____

Section D – Terms and Conditions

Courses are offered subject to a minimum number of enrolments. Registration does not guarantee a place and payment **must** be received to confirm your place.

Should QAST cancel a course, participants are entitled to a full refund or transfer of funds to a future course. In this event, students will be given their preferred option.

Cancellation Policy:

- All cancellations must be notified as soon as possible by phoning the QAST office on (07) 3324 1511.
- Cancellations received within 7 days of the course date – 100% of the course fee will be retained by QAST.
- Cancellations received within 8 to 14 days of the course date – 50% of the course fee will be retained by QAST.
- Cancellations received within 15 days of the course date – full refund less administration fee of \$50.00 applies.
- Cancellation due to illness – 100% course fee will be refunded if a doctor's certificate is provided.
- Transferring to another course – cancellation fee is removed; however, a \$50 administration fee will be incurred. Please note one course transfer only is allowed. If a second course transfer is requested 100% of the course fee will be retained by QAST.

I agree to these terms and conditions.

Signature _____ Date _____

Section E – Payment information

Course fees are

Tuckshop Management Course - \$250 for members (includes GST)

Return this completed form and payment to:

QAST PO Box 1756 COORPAROO DC QLD 4151 or via email to admin@qast.org.au

Please make cheques or money orders payable to QAST or use the following details for EFT payments and include your name, school or organisation name as a reference.

A tax invoice/receipt will be issued upon receipt of payment.

Bank: Westpac **BSB:** 034 037 **Account No.** 216070 **ABN** 48 219 893 165

Payments by credit card: Contact the QAST office on (07) 3324 1511